Introductions Workshop

- Does your introduction explain why your readers should care about your topic?
- Does your background information clarify any important terms or ideas that are necessary to understand your topic?
- Does your thesis statement make a clear claim about your survey results (not just a claim about the topic of your survey)?
- If you have a summary of your results, is it brief and clear?

Methods Paragraph Workshop

- Do you explain how you collected your data?
- Do you state the number of people in your survey?
- Do you use percentages to report background information about the survey respondents?
- Do you include enough background information about the survey respondents?
- Do you give away unnecessary private information, like names? (DON’T do this!)
- Is your methods paragraph objective (no personal opinion)?
Results Section Workshop

1. Is the topic of each paragraph clearly stated in a topic sentence near the beginning of the paragraph? Can readers understand the paragraph even if they have never taken your survey? The readers should not need to refer to the survey in the appendix to understand the topic of the paragraph. (I.e., the topic sentence should summarize the survey question instead of just referring to “question 2,” etc.).

2. Is the connection between the survey question and the survey answers clear?

3. If statistics or graphs are used, are they explained clearly?

4. If quotes or paraphrased sources are used, are they explained clearly?

5. If quotes or paraphrased sources are used, do they indicate the source clearly without giving away private information like names?

6. Are all the results reported objectively without the writer’s opinion?

7. If you are comparing two groups, do you report separate statistics for EACH group in EACH question?

Discussion Section Workshop

1. Does the discussion summarize the findings from the results section?

2. Does the discussion highlight the most important findings from the results section?

3. Does the discussion show the author’s opinion about how to explain the results?

4. Does the discussion go off topic and show the author’s opinion about tangential topics (i.e., answering the survey questions themselves)? (Don’t do this!)

5. Does the discussion explain some problems or limitations of the survey?

6. Does the discussion explain how the survey results should be applied to future research or the real world?

7. Does the discussion explain why the results are important? Does it answer the question “So what? Why should I care?”