To be eligible for one-on-one assistance at the Small Business Legal Clinic sponsored by TechTown Detroit, your business or organization must meet one of the following.

Please check all that apply:

- My business or organization is composed of a minimum of 75% of persons at or below 200% of the Federal Poverty Guidelines, or
- My business is organized for the purpose of furthering the interests of indigent persons, or
- My business lacks and has no practical means of obtaining funds to retain private counsel.

I attest that the information provided above is accurate to the best of my knowledge and belief.

________________________________________
NAME OF ENTITY OR INDIVIDUAL (PLEASE PRINT)

________________________________________
SIGNATURE

________________________________________
TODAY’S DATE

**2016 INCOME POVERTY GUIDELINES (200%)**

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Annual</th>
<th>Monthly</th>
<th>Weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$24,120</td>
<td>$2,010</td>
<td>$464</td>
</tr>
<tr>
<td>2</td>
<td>$32,480</td>
<td>$2,707</td>
<td>$625</td>
</tr>
<tr>
<td>3</td>
<td>$40,840</td>
<td>$3,403</td>
<td>$785</td>
</tr>
<tr>
<td>4</td>
<td>$49,200</td>
<td>$4,100</td>
<td>$946</td>
</tr>
<tr>
<td>5</td>
<td>$57,560</td>
<td>$4,797</td>
<td>$1,107</td>
</tr>
<tr>
<td>6</td>
<td>$65,920</td>
<td>$5,493</td>
<td>$1,268</td>
</tr>
<tr>
<td>7</td>
<td>$74,289</td>
<td>$6,190</td>
<td>$1,428</td>
</tr>
<tr>
<td>8</td>
<td>$82,640</td>
<td>$6,887</td>
<td>$1,589</td>
</tr>
</tbody>
</table>

For families/households with more than 8 persons, add: $8,360 $697 $161
I understand and agree to the following:

1. The Volunteer Attorneys are assisting me in their individual capacity, and not as an attorney of any firm or business entity.

2. The Volunteer Attorneys will provide me with limited legal advice based on the information that I supply here today during the course of the consultation.

3. This is a free consultation.

4. The Volunteer Attorneys are not representing me in any ongoing capacity. The Volunteer Attorneys’ services are limited to the consultation provided to me today.

5. This limited consultation does not guarantee the success in my business, and any business decisions I make thereafter are undertaken at my own risk.

6. Unless agreed to in writing, the Volunteer Attorneys will not help me in any capacity after the completion of today’s consultation and will assume no liability regarding the outcome of my legal problems.

7. If I have any further questions, and the Volunteer Attorneys have not agreed in writing to help me further, I should consult an attorney on my own because I will not be able to follow-up with the Volunteer Attorneys.

8. Everything I discuss today with the Volunteer Attorneys will be kept confidential to the full extent permitted by the law and required by lawyers’ ethical rules.

9. The Volunteer Attorneys may decline to advise me:
   (a) If the Volunteer Attorneys has actual knowledge that providing advice to me at this time involves a conflict of interest for the Volunteer Attorneys;
   (b) If my legal problems are too complicated and beyond the scope of this project; or
   (c) For any other reason set forth in the Michigan Rules of Professional Conduct.

10. The Volunteer Attorneys may have an existing conflict of interest in providing advice to me at this time or such a conflict may arise in the future. Unless the Volunteer Attorneys have actual knowledge at this time that providing advice to me involves a conflict of interest for the Volunteer Attorneys, I agree to waive any such conflict arising out of the matters discussed here today whether presently or in the future.

11. The Volunteer Attorneys may decide to pursue my case further and provide me with additional information. This new arrangement will only begin pursuant to a written agreement between me and the Volunteer Attorneys setting forth the terms of such arrangement.

12. We will be taking photographs at the event. Unless you indicate that you prefer not to be photographed, we look forward to sharing photos of all of our guests in promotional materials.

This agreement has been read and/or explained to me in a language that I understand.

NAME OF ENTITY OR INDIVIDUAL (PLEASE PRINT)

SIGNATURE AND OFFICE, IF APPLICABLE

TODAY’S DATE
CLINIC SUMMARY FORM

NAME OF PARTICIPANT AND BUSINESS:

LEGAL ISSUE(S) DISCUSSED (check all that apply):
- Incorporation / Business Structure
- Intellectual Property
- Property/Leasing
- Contracts
- Tax
- Employment/Independent Contractor
- Other: _________________________

ACTION TAKEN / TO BE TAKEN (check all that apply):
- Participant was provided a list of resources.
- Participant does not currently have an identifiable legal need.
- Participant has legal needs, described below.

DESCRIPTION OF PROBLEM PRESENTED / ADVICE GIVEN:

________________________________________________________________________
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