SBCUSD

HEART SCHOOL SITE SUPPORT

ROLES/RESPONSIBILITIES

HEART TEAM:
JILL CATLIN* SANDRA CUTBIRTH* JENNIFER PEAU

Student Wellness & Support Services
4030 Georgia Blvd
San Bernardino, CA 92407
909-473-2080

ROSE ANN BOMENTRE, DIRECTOR
SCHOOL SITE RESPONSIBILITIES

The School Counselor: The School Counselor is the contact person at the internship site who is responsible for supporting the HEART Intern/Trainee with the day-to-day needs to provide on going site support.

The School Counselor:
• Provides completed HEART Referrals with parental consent signed to the HEART Intern/Trainee
• Provides a confidential office space that is suitable for both individual and group therapy
• Provides site information to the HEART Intern/Trainee, e.g., school bell schedule, staff contact list, school passes, etc.
• Meets periodically with the HEART Intern/Trainee for collaboration and support
• Is available for discussions, when necessary, with the HEART Supervisor
• Completes and promptly returns the Intern/Trainee Evaluation Form to the HEART Supervisor prior to the end of the internship.

"THERE'S ONE ROAD FOR OUR STUDENTS AND IT GOES THROUGH US" - KATI HAYCOCK
HEART SUPERVISOR RESPONSIBILITIES

The HEART Supervisor: The HEART Supervisor is a Program Specialist for Mental Health and is a Licensed Marriage and Family Therapist in the Student Wellness and Support Services Department. The Supervisor establishes and maintains contact with the School Counselor by phone calls, email or personal visits as appropriate.

• Is available for discussions, when necessary, with the Site School Counselor or Administrator

• Provides the Site School Counselor with an Intern/Trainee Evaluation Form to be completed prior to the end of the internship.

HEART INTERN/TRAINEE RESPONSIBILITIES

The HEART Intern/Trainee: The HEART Intern/Trainee is a pre-graduate or post-graduate student drawn from CSUSB, Loma Linda University, California Baptist University and North Western University.

• Provides individual or group therapy as determined by the HEART Supervisor

• Provides a list of names of students receiving services to the Site School Counselor

• Works with teachers and staff if/when applicable, under the direction of the HEART Supervisor