Learn to Streamline Student Monitoring and Mandated Reporting via Illuminate

Pamela Goettsch, Maria Medina & Lily Nagatani
Woodland Joint Unified School District
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Why?
Timely communication streamlined for parents.

Our Journey
From paper pencil to automatic forms

Resources to Facilitate Best Practices
Practical tools and resources to increase collaboration around student data

Make Connections
What’s Next?
Why?

- Meet state requirements for notifications to parents or guardians of English learners.

- Show how ELs are identified for support, with benchmarks, interventions and a plan for monitoring EL student progress.

- Show LTEL progress monitoring forms including areas of academic concern, academic support, and/or interventions provided to LTEL students not showing progress (student identification redacted).

- **Timely** communication with parents.
~10,000 Students

18 Sites
And a lot of users

26% English Learners
756 Students

509 Monitored

58% English Learner

Woodland Prairie Elementary
K-6
Communication Flow

Student Success

Teacher Communication

Parent Communication

District Communication
Parent communication

By streamlining the communication process amongst teachers you can ensure parents receive key information in a timely manner.
“Family Engagement is not a single event. It is a shared responsibility in which two-way communication ensures the student is on track to meet grade-level requirements.

Heather Weiss – Harvard Graduate School of Education
How do we do this?
Step By Step

Set up the Reports & Assessments
Give teachers time to input comments.
Provide time for review. Set up ELRT meetings.
Translate and send home to parents.
Setting up assessment
## Monitoring Steps

<table>
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<tr>
<th>Day</th>
<th>Tasks</th>
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| **Day 1** | - Provide reasonable time for teacher input.  
- Collaborative Wednesday  
- Directed time |
| **Day 2-6** | - Review any comments within a week and teacher interventions.  
- Schedule time to meet with teachers.  
- Provide sample language  
- Provide step by step instructions for inputting the information.  
- Highlight any red flags |
| **Day 7** | - Set a schedule to review comments with teachers or teams  
- Discuss any red flags  
- Ensure teachers have methods to implement interventions. |
| **Day 8-10** | - Translate any comments into Spanish.  
- Send paperwork home |
Setting up reports saves time
Annual Notifications

- Consistent Message to all students
- No errors
- Fast delivery
CREDITS

Special thanks to all the people who made and released these awesome resources for free:

▸ Presentation template by SlidesCarnival
▸ Photographs by Unsplash
▸ Illustrations by Undraw.co