What we did before...

Limited aggregate description

Data in multiple systems and interfaces

Poor visibility for processing activities and priorities
Baseline Processing: Project Scope

- 1200 ln. ft. across 185 accessions
- 4.42 TB across 133 accessions
- 9286 descriptive records in 83 spreadsheets
Gates Archive Project Methodology

Sprinting within a Waterfall approach

Initiate ➔ Plan ➔ Execute ➔ Close

New Idea ➔ Project Charter ➔ Portfolio planning ➔ Daily Scrum ➔ Sprint planning ➔ Iterative task completion ➔ Lessons Learned ➔ Project Delivery

Gates Archive
How to Process in an AgileFall shop

Sprint-based, collaborative tasks

Extensible Processing* approach

Clear metrics to document progress

*Extensible Processing, Dan Santamaria, 2015
Civil service police exam hurdle test, 1942. Item 40059, Engineering Department Photographic Negatives (Record Series 2613-07), Seattle Municipal Archives. (CC 2.0)
Baseline Processing: Project Results

Establish baseline intellectual control

Simplify multi-step, multi-system search

Ability to identify, prioritize processing activities
Blockers?

Agile projects still require project management

SPRINT ZERO needed to measure rate of progress
For the next iteration...

Digital processing levels

Digital processing metrics

Fully armed and operational processing program

Man working at analog computer, 1968. Item 78757, City Light Photographic Negatives (Record Series 1204-01), Seattle Municipal Archives. (CC 2.0)