Secrets of the State Government Libraries

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Elaine Settergren
Capitol Area Library Consortium (CALCO)

- Libraries working cooperatively to promote and enhance library and information services in state government through unique and diverse collections of resources
State Government Libraries

**Members**

Attorney General Library  
Barr Library, Department of Health  
Department of Employment and Economic Development (DEED) Library  
Department of Natural Resources Library  
Gale Family Library, Minnesota Historical Society  
Legislative Reference Library  
Metropolitan Council Library  
MnDOT Library, Department of Transportation  
Perpich Center for Arts Education Library  
Pollution Control Agency Library  
Revenue Library  
State Law Library  
State Library Services (Department of Education)  
State Services for the Blind

**Associate Members**

MELSA  
Metronet  
Minitex  
Ramsey County Law Library

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State Government Libraries

Capitol Area Library Consortium (CALCO)
- Professional Library Staff
- Unique Resources
- Variety of Formats and Topics
- Access to the Public
Minnesota Pollution Control Agency Library

Leslie Hunter-Larson, MLIS
Focus on the environment

• Science: air, land, water
• Access to latest information
• Regulations
• Reports
Collection Includes

- MPCA Reports
- EPA Reports
- Maps
- Books
- Journals
Library Services

- Reference
- Research
- InterLibrary Loan
- Library Instruction
Small but Mighty Powerful

- **Perpich Center for Arts Education**
  - Over 15,000 arts and education resources
  - Anne Dennison, MLIS

- **Attorney General Library**
  - Specialized collection of legal materials for government lawyers
  - Sadie Snyder, MLIS
• Department of Employment and Economic Development
  • Business Guides
  • Dru Frykberg, MLIS

• Barr Library – Department of Health

• Metropolitan Council

• State Library Services
  • Partners with libraries to achieve equity and excellence
  • Mde.lst@state.mn.us
• Department of Natural Resources
  • Resources covering all aspects of natural resource management
  • Tracy Waterman, MLIS

• Minnesota Department of Revenue
  • Collection includes tax, legal, and business resources
  • Chris Anning, MLIS

• Minnesota State Services for the Blind
  • Provides accessible transcriptions of print materials in braille, human-voiced audio and electronic text, and playback equipment
  • Dan Gausman, MLIS
Minnesota State Law Library

Erica Nutzman, Head of Technical Services

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@StateLawLibrary

https://mn.gov/law-library/
About the State Law Library

- Established in 1849
- Open to the Public
- Part of the Supreme Court
- Staff, Location & Outreach
Collections

- Legal Books, Journals, etc.
- Minnesota Statutes, Laws & Rules, from inception
- Briefs starting in 1865
- Self-help legal materials
- Practice Materials & Continuing Legal Education publications
- Special Collections Room
- Federal Government Documents
- Minnesota Legal Books – keep forever
- Public Access to Westlaw
Law Clinics

- Structure of the Court
- Unemployment Appeals
- General Appeals
Archives
- Online Opinions
- Online Briefs
Oral Histories & Career Books

- Supreme Court Justices & Court of Appeals Judges
- 46 Recordings from 1970s through the present
- Transcripts
- Career Books
Minnesota Legislative Reference Library

Elaine Settergren, MLIS
LRL Reference Librarian

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About the Legislative Reference Library

• Nonpartisan office of the Minnesota Legislature
• Public policy collection to serve the information needs of legislators and staff
• State document depository collection
• Maintains primary committee records and recordings
## Legislative Reference Library Collection:

<table>
<thead>
<tr>
<th>Collection</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circulating Collection</td>
<td>62,223</td>
</tr>
<tr>
<td>MN Library Access Center</td>
<td>4,704</td>
</tr>
<tr>
<td>Microfiche</td>
<td>5,650</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>75,491</strong></td>
</tr>
</tbody>
</table>

(Reports in storage at U of M)
The Legislative Reference Library tracks reports mandated by the Legislature each legislative session carefully.
State agency staff, legislative staff, and legislators can search to find out what is required of a state agency or whether the report has arrived at LRL.
EVALUATION REPORT

Public Libraries

Minnesota LSTA Five-Year Plan
2018-2022
State Library Services
Submitted June 30, 2017
Overview of the Legislative Process

**House of Origin**
- Bill introduction
- First reading
- Referral to a committee

**Second House**
- Message received from the first house
- Bill introduction
- First reading

**Conference Committee**
- Conference committee report

**House of Origin**
- Was the bill amended by the second house?
  - Yes
  - Re-passage
  - Concur in amendments?
    - Yes
    - Third Reading
  - No
- Enrolment of Act

**Governor**
- Sign into law
- Return veto (during session)
  - an item of appropriation or
  - an entire act
- Each House (Beginning with the House of Origin)
  - Vote required: at least 2/3 House-90, Senate-45
  - Becomes law despite veto
- Each House (Beginning with the House of Origin)
  - Conference committee report adopted (no amendments)
  - Third Reading
  - Re-passage
  - Same vote required

**Each House**
- Override vote
  - Vote required: at least 2/3 House-68, Senate-34
- Neither sign nor veto
  - During session: law without signature
  - End of session: pocket veto

Minnesota House of Representatives - Research Department - February 2018
Stay Up-to-Date

Legislative Electronic Notification Services

House of Representatives
- Mailbox Lists - Schedules, Public Information, Caucus, Committees, Members, etc.
- RSS Feeds - Session Daily, House Research, MyBills, town hall meetings, committee audio, members.
- Twitter - House Public Information Services Twitter feed. Some committees have their own Twitter feed - check out individual committee pages for more information.

Senate
- Mailbox Lists - Journals, Committees, Schedules, etc.
- Twitter - Minnesota Senate Information Twitter feed

Minnesota Legislature
- MyBills - Customized bill tracking. You must create a MyBills account to use this feed.

Legislative Reference Library
- RSS Feeds - Library News (a blog) and Newly Acquired State Government Reports.
- Twitter - Legislative Reference Library Twitter feed

Legislative Auditor: Keep Up-to-Date - Release notifications, RSS feeds, social network sites and email links.

Commissions - Mailbox Lists from various commissions.
Legislative History Materials: Journals
Legislative History Materials: Committee Minutes

• Paper = the official record
• Online committee minutes
  • Only a fraction of the materials are included online
• Past Senate committees are unreliable
Legislative Tape Digitization

The recorded committee hearings and floor sessions and the minutes of the committees are the primary legislative records.

- 1991-2003: 29,000 tapes have been digitized
- 2004-2019: Born digital
- Video coverage spotty, but some as old as 1998!
We sent 8 pallets of tapes to be digitized—a total of 29,000 tapes!
The audio files can be listened to anywhere!
Laws - Towards Digitization

Territorial - 1905

1905 - 1970

1970 - 2005

2006- present
Library staff have recently completed three budget-related web pages that pull together, in one place, historical and current information that’s often hard to find.
Thank you!

Elaine Settergren
Reference Librarian
elaines@lrl.leg.mn
Minnesota Historical Society Library

Leslie Hunter-Larson, MLIS
Background

• Established in 1849 by territory’s legislature
• Collection contains a variety of published and unpublished sources about Minnesota life and people
• Includes: maps, photographs, books, personal papers, newspapers, business records
• Territorial and State archives
Services

- **Online**
  - Video Tutorials
  - Research Guides & Services
  - Collections
  - People Records Research
  - Finding Aids
  - Newspapers

- Library open to all researchers
- Non-circulating /ILL
MnDOT Library

Karen Neinstadt, MLIS
Reference and Outreach Librarian
Karen.Neinstadt@state.mn.us
About the MnDOT Library

• Established in 1957

• Primary customers:
  • MnDOT employees
  • City/County employees
  • University faculty, staff, and students
  • Consultants
  • General Public – we are open to the public!
Collections

- Engineering
- Construction
- Materials Research
- Statistics
- Planning
- Finance
- Leadership
- Diversity & Inclusion
- Computers
- Accounting
- Management
- Innovation
- HR/Training
- Team Building
- Career Prep
- Standards/Specifications
- Environmental Sciences
- Exam Materials and Prep
Collection Feature – Minnesota Digital Library

• Annual Reports 1906-1923
• Registered trails 1917-1931
• Official state highway maps 1919-2010
• Minnesota Highways 1951-1976
• Employee newsletters with various titles 1976-2001
• Historic bicycle maps 1970s - 2000s
• Photo albums from personal donation 1930s
• Wayside Rest Inventory – Maintenance Dist. 5A,1964
• Miscellaneous photographs 1922, 1962
• http://reflections.mndigital.org/cdm/landingpage/collection/mdt
1919 Map of Minnesota Showing the Status of Improvement of State Roads
Services

• Reference Assistance
• Literature Searches
• Embedded Librarians
• Library Website and Catalog
• Journals / Routing
• Document Delivery / ILL
• Current Awareness Alerts
• New Library Materials
• Library Space
• Demographic Profiles
Sample Reference Questions

Can you provide me with any research on noise walls and their impact on crime (actual or perceived)?

What are some examples of economic benefits of the bicycling industry?

What is the impact of snow and ice on autonomous vehicles?

How many lane miles does MnDOT manage?

Does MnDOT Library have the book, “The 7 Habits of Highly Effective People”?

What are other states doing to respond to suicides involving bridges? Are there policies or data about what happens following a suicide or various prevention techniques?
Thank you from your State Government Libraries!