ARTICLE 9

COMMITTEES

9.1. Committees of the Association shall be:

(1) Standing Committees;
(2) Special Committees;
(3) Ad Hoc Committees;
(4) Joint Committees.

9.2. Only Active, Life, and Affiliate Members of the Association may be members of a Committee, with the exception of the Legislative Committee: active ITEM members may also participate in the committee process that develops MLA/ITEM legislative initiatives.

9.3. Committees may be established by the Association or by the Board.

9.4. Committees may be discontinued by the body that established them.

9.5. Committees of the Association are responsible to the Board.

9.6. Each Committee shall have a specific charge established by the Board. The Board shall annually review the charge to each Committee.

9.7. The Board shall appoint the members of Committees designated in these Bylaws and the chair of all other Committees.

9.8. The President-Elect shall recommend to the Board, candidates for chairs of the standing committees whose chairs are not elected by membership. The Board shall appoint these chairs to take office at the beginning of the next fiscal year.

9.9 Each Committee shall report to the Board at least annually or more often as directed by the Board.

9.10. No Committee shall commit the Association by any declaration of policy.

9.11. Subcommittees may be established by any Committee.

9.12. Except as otherwise provided in these Bylaws, committee members shall be selected by the chair of the Committee, with the advice of the Board.

9.13. Chairs shall call meetings of their respective Committees consonant with the charge to the Committee. Committees shall meet at the call of the President or the Board.

9.14. Minutes of all Committee meetings shall be kept and distributed to the President, the Executive Director and to all of the Committee.

9.15. Standing Committees.
9.15.1. A Standing Committee is a committee with long-term objectives important to the continued operation of the Association. Standing Committees are on-going committees of the Association.

9.15.2. The Standing Committees of the Association shall be

(1) Budget and Finance Committee;
(2) Intellectual Freedom Committee;
(3) Legislative Committee;
(4) Membership Committee;
(5) Communications Committee;
(6) Bylaws and Policies Committee;
(7) Continuing Education Committee.

9.16. Special Committees.

9.16.1. A Special Committee is established for various aspects of policy, planning, and administration, which are continuing but periodic in nature, e.g., the Awards Committee. Special committees are listed in Appendix B to the Bylaws.


9.17.1. An Ad Hoc Committee is a committee established to pursue a designated project to a specific goal within a specific time period. The life of an Ad Hoc Committee ends upon the conclusion of the project or at the end of the specific time, on direction of the Board.

9.18. Joint Committees.

9.18.1. A Joint Committee is a committee established between the Association and another organization.