UVU Continuing Education Unit Purchasing Instructions

**Step 1:** Go to this QR code link or URL (also found on the back of your nametag):

![QR Code](http://bit.do/CEUforCTE)

**Step 2:** Fill out your personal information.

**Step 3:** Check which conference(s) you attended, click submit registration.

**Step 4:** Purchase the continuing education credit using a credit card, submit payment.

**Step 5:** Your attendance at the conference is verified with USBE.

**Step 6:** Your credit will be available on a UVU transcript at the end of the summer term. Online form and payment must be completed by June 30, 2017.

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If you have questions contact UVU Professional & Continuing Education Department – 801-863-8012. Additional Questions, call Elizabeth Martin at 801-863-8540 or Mike Walker at 801-863-7427.