1. Make Template
2. Put in Drive Folder
3. Follow Prompts
4. Decide on Assignment vs. Announcement

1. Give Instructions
2. Provide Links, PDFs, Pics
3. Add Comments
4. Set Due Date

1. Peek @ student work
2. Make appointments
3. Acknowledge student experts
4. Teach Turn-IN

1. Check in with students
2. Remember it is an interactive process
3. Highlight NEW findings
4. Allow for PLAY!

1. PLAN Backwards
2. Use Google Calendar
3. Allow student revision
4. Make Rubrics
5. Interim Planning
6. Expect to Reflect!